



**Central York Rural Community
Regular Meeting of Council
August 25, 2026
Minutes**

1. Notation of Council Members in attendance

Attendance Roll Call:

Mayor David Duplessis	√	Councillor Kevin Guiggey	√	Councillor Aileen Anderson	√
Deputy Mayor Wendy Brewer	√	Councillor Jordan Manzer	√	Councillor Kristy Brewer	√
Councillor Mathew Shepard	√	Councillor Anthony O'Leary	√		

Staff:

CAO Duncan Walker	√	Treasurer Karina Lenting	√	~~Rec. Director Ashley Jensen~~	√
Members of the Public	0				

2. Approval of Agenda

It was moved and seconded to amend the agenda by adding correspondence from the New Brunswick Medical Education Fund for discussion under New Business. The amendment was carried.

Moved by Councillor Mathew Shepard and **seconded by** Councillor Kristy Brewer that the agenda be approved as presented.

Unanimously Carried #1082526

3. Declaration of Conflicts of Interest – None

4. Delegates - None

5. Approval of Previous Meeting Minutes

Moved by Councillor Aileen Anderson and **seconded by** Councillor Jordan Manzer that the Regular Meeting Minutes of June 14, 2026, be approved as presented.

Unanimously Carried #2082526

6. Business Arising – None

7. Correspondence – None

8. Committee Reports –

Moved by Deputy Mayor Wendy Brewer and **seconded by** Councillor Jordan Manzer that the Committee of the Whole meeting minutes dated July 14, 2026, be accepted, subject to correction of a title error in Deputy Mayor Wendy Brewer's name.

Unanimously Carried #3082526

9. Treasurer Report

The Treasurer presented the unaudited financial statements for June and July 2026, including year-to-date figures through July 31. Discussion covered student employment grants and reimbursements, recreation and culture expenditures, community grants, payroll timing, audit and assessment costs, fire service expenses, garbage tipping fees, and Capital Region Service Commission charges. Council requested consideration of clearer presentation of expected employment-grant offsets.

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Moved by Deputy Mayor Wendy Brewer and **seconded by** Councillor Anthony O’Leary that the Treasurer Report be accepted.

Unanimously Carried #4082526

10. Chief Administrative Officer’s Report

- The arrangement with the new website provider was ended because timelines did not align. The original provider was re-engaged to rebuild the website using existing municipal data, with completion expected within several weeks.
- Council photographs were proposed for September 22, 2026, at approximately 5:45 p.m.
- The Larry Gold Field purchase transaction remained outstanding.
- Council orientation will be rescheduled after October 17, 2026.
- The Central York Celebration was held August 22 in conjunction with the Canadian Lumberjack Championship.
- The fire service boundary change for the Hainesville–Crab Mountain area will take effect September 3, 2026. Council discussed previous requests for automatic aid, public safety considerations, and communication with residents. A detailed, fact-based public statement and related correspondence are to be released.
- Bi-weekly recycling collection is to begin September 1, 2026.

Moved by Deputy Mayor Wendy Brewer and **seconded by** Councillor Anthony O’Leary that the CAO Report be accepted.

Unanimously Carried #5082526

11. Mayor’s Report

The Mayor reported on outreach to medical students, regional physician vacancies, attendance at the Mayor’s School with Deputy Mayor Brewer, discussions with provincial ministers regarding property taxation, the Capital Region Service Commission budget process, and the Keswick Recreation Association season closing, which reported 196 youth registrations.

Moved by Mayor David DuPlessis and **seconded by** Councillor Mathew Shepard that the Mayor’s Report be accepted.

Unanimously Carried #6082526

12. New Business

- a.** Motion to accept the transfer of ownership of the Cally Ann Complex from Keswick Facilities Improvement Team Inc.

Moved by Councillor Anthony O’Leary and **seconded by** Councillor Aileen Anderson that the CAO Report be accepted.

Unanimously Carried #7082526

- b.** Council reviewed the CBCL proposal for engineering design and oversight of the remote fire-water supply project at Scotch Lake Road. The project includes an 8,000-gallon underground tank, a 325-foot well, automated refill controls, heat tracing, electrical work, monitoring, and related construction.

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Approximately \$60,000 had already been spent, with remaining allocated funding to be used by February 2027.

Moved by Councillor Kevin Guiggey and **seconded by** Councillor Anthony O’Leary that the proposal from CBCL be accepted.

Unanimously Carried #8082526

- c. Council discussed re-establishing the Public Safety Committee and Recreation Committee. Councillors Giggy, Anderson, and O’Leary indicated willingness to serve on Public Safety. The committee is to review and support implementation of the draft emergency measures plan, evacuation planning, periodic exercises, and other public-safety matters, drawing on relevant advisors as needed. Any additional public appointments must follow a public expression-of-interest process. For the Recreation Committee, Councillor Manzer and Councillor Anderson were identified along with Deputy Mayor Brewer, with public applicants and the Recreation Director participating as determined by Council. Written committee reports to Council were encouraged.
- d. The NB SPCA Dog Patrol Summary for April 1 to June 30, 2026, was received for information. No action was required.
- e. Council was advised that the medical student previously supported by the municipality had changed to a field that would not make the student available as a general practitioner. The second-year payment may be returned promptly, while recovery of the first-year payment would follow the program’s process after the student completes training. Council discussed seeking another student, recruiting practice-ready physicians, incentives, and the role of Horizon Health Network. No motion was made; the matter is to return for further consideration.

13. Closed Session

Local Governance Act, SNB 2017, c 18

68(1) A council meeting or a committee of council meeting may be closed to the public for the duration of the discussion if it is necessary to discuss

(j) labour and employment matters, including the negotiation of collective agreements.

Moved by Councillor Anthony O’Leary and **seconded by** Deputy Mayor Wendy Brewer that Council move into Closed Session at 8:51PM.

Unanimously Carried #9082526

Moved by Councillor Mathew Shepard and **seconded by** Councillor Anthony O’Leary that Council move out of Closed Session at 9:03PM.

Unanimously Carried #10082526

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Adjournment

Moved by Councillor Kevin Guiggey and **seconded by** Councillor Mathew Shepard the meeting adjourn at 9:03PM.

Unanimously Carried #11082526

Next Regular Meeting September 8, 2026, at 7:00 pm.

Certified Correct,

Duncan Walker
Chief Administrative Officer/Clerk

David DuPlessis
Mayor