

**Central York Rural Community**  
Regular Meeting of Council  
February 28, 2023  
Minutes

1. **Calling to Order**

Mayor David DuPlessis called the regular meeting to order at 7:00 pm.

2. **Notation of Council Members in Attendance**

Attendance:

Mayor David DuPlessis	Deputy Mayor Jarret Forbes	Councillor Dustin Brownlow
Councillor Cheryl Brewer	Councillor Rachel Downing	Councillor Ken Drake
Councillor Joan Edwards	CAO Duncan Walker	

1 member of the public

Absent:

Councillor Wayne Annis

3. **Approval of Agenda**

**Moved by** Deputy Mayor Jaret Forbes and **seconded by** Councillor Joan Edwards to approve the agenda as presented.

**Unanimously Carried #1022923**

4. **Declaration of Conflicts** – none

5. **Delegates** - none

6. **Approval of Minutes**

**Moved by** Councillor Ken Drake and seconded by Councillor Dustin Brownlow to approve the Meeting Minutes of February 14, 2023.

**Unanimously Carried #2022823**

7. **Business Arising** – Deputy Mayor and CAO Duncan Walker provided an *update on Le Farris' event*.

8. **Correspondence** –

a. Mike Allen, VP LymeNB – Lyme Disease Awareness Proclamation

Municipal Designation of May 2023 as Lyme Awareness Month

WHEREAS Lyme disease is one of the fastest growing vector-borne illnesses in the world; and

WHEREAS the population of ticks, the primary vector for the transmission of Lyme disease in New Brunswick and other parts of Canada, is growing and expanding in New Brunswick; and

WHEREAS the number of New Brunswickers suffering from Lyme disease is increasing from one year to the next; and

WHEREAS awareness plays a key role in making this disease known to the public as well as the steps to take to prevent contacting the disease;

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THEREFORE BE IT RESOLVED THAT I, David DuPlessis, Mayor of Central York Rural Community do hereby proclaim the month of May 2023 as Lyme Awareness Month in Central York, New Brunswick.

**Moved by** Councillor Dustin Brownlow **seconded by** Councillor Cheryl Brewer to approve the Lyme Disease Awareness Proclamation as presented.

**Unanimously Carried #3022823**

9. **Committee Reports**

a. Motion to approve and recognize standing committees of Central York

**Finance & Budget:**  
Chair: Councillor Rachel Downing  
Members: Councillor Joan Edwards  
Councillor Cheryl Brewer  
Jordan Manzer, Volunteer  
Robin Anderson, Volunteer

**Public Safety:**  
Chair: Deputy Mayor Jarret Forbes  
Members: Councillor Ken Drake  
Councillor Rachel Downing  
Troy Adams, Volunteer  
Dick Garrison, Volunteer

**Sport, Recreation, & Culture:**  
Chair: Councillor Dustin Brownlow  
Members: Councillor Wayne Annis  
Wendy Brewer, Volunteer  
Tammy Nason, Volunteer  
Laura Boyd, Volunteer

**Tourism & Regional Transportation:**  
Chair: Councillor Cheryl Brewer  
Members: Councillor Ken Drake  
Deputy Mayor Jarret Forbes  
Angela Chelsea, Volunteer  
Krista Rae, Volunteer

**Economic & Community Development:**  
Chair: Councillor Wayne Annis  
Members: Councillor Joan Edwards  
Councillor Dustin Brownlow  
Gaston Damecour, Volunteer  
Greg Smith, Volunteer

**Moved by** Deputy Mayor Jarret Forbes and **seconded by** Councillor Rachel Downing to approve and recognize standing committees of Central York

**Unanimously Carried #4022823**

b. Finance – Unaudited January 2023 Financial Statement

**Moved by** Councillor Rachel Downing and seconded by Councillor Joan Edwards to approve the Unaudited January 2023 Financial Statement as presented.

**Unanimously Carried #5022823**

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10. **Chief Administrative Officer's Report** – CAO Duncan Walker gave an overview of the files and projects he has been working on to date.
  
11. **Mayor's Report**  
Mayor David DuPlessis reported on the meetings and discussions with various stakeholder to date.
  
12. **New Business**
  - a. Motion to Adopt Policy No. C1 – Central York Rural Community Standing Committees Policy and Terms of Reference  
**Moved by** Deputy Mayor Jarret Forbes and **seconded by** Councillor Rachel Downing to Adopt Policy No. C1 – Central York Rural Community Standing Committees Policy and Terms of Reference with amendments.  
**Unanimously Carried #6022823**
  - b. Motion to Adopt Policy No. C2 – Central York Rural Community Council and Staff Travel  
**Moved by** Councillor Dustin Brownlow and **seconded by** Councillor Rachel Downing to Adopt Policy No. C2 – Central York Rural Community Council and Staff Travel.  
**Unanimously Carried #7022823**
  - c. Residents of Central York has reached out to inquire on street lighting.  
**Moved by** Deputy Jarret Forbes and **seconded by** Cheryl Brewer that information is compiled on areas that requires street lighting and it be presented to the Economic Development Committee for budget consideration.  
**Unanimously Carried #8022823**
  - d. Discussion on Neighborhood Watch Program was discussed, deferred to Public Safety Committee for further review.
  - e. The New President of the ATV Association (York North Ridge Runners) will be invited in to speak at our next council meeting.
  
13. **Closed Session**
  - a. **Moved by** Councillor Dustin Brownlow and **seconded by** Councillor Rachel Downing to move to closed session.  
**Unanimously Carried #9022823**
  - b. **Moved by** Councillor Dustin Brownlow and **seconded by** Councillor Cheryl Brewer to move out of closed session.  
**Unanimously Carried #10022823**
  
14. **Moved by** Deputy Mayor Jarret Forbes and **seconded by** Councillor Rachel Downing to pay the real estate contract of a non-refundable \$10,000.00 fee to secure first right to buy, the fee will be deducted from cost if purchased.  
**Unanimously Carried #11022823**

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15. **Moved by** Councillor Dustin Brownlow and **seconded by** Councillor Cheryl Brewer to obtain a credit card with a limit of \$5000.00 for incidental purchases.

**Unanimously Carried #12022823**

16. **Adjournment**

**Moved by** Councillor Joan Edwards and **seconded by** Councillor Rachel Downing the meeting be adjourned at 7:35 pm.

**Unanimously Carried #13022823**

Respectfully submitted by,



Wendy Brewer  
Administrative support

Certified Correct,



Duncan Walker  
Chief Administrative Officer



David Duplessis  
Mayor